

WHITE LAKE COMMUNITY LIBRARY
Board of Trustees Regular Meeting Minutes
Wednesday, April 28, 2021
5:15 PM via Zoom

Mission Statement

The White Lake Community Library, as a cultural destination, will lead the community to the world's information and ideas and be the link for enrichment, entertainment, and life-long learning.

Present: Norm Kittleson, Ruth Grenell, Lynnette Johnson, Ray Veeder, Annlyn McKenzie, Brian Hosticka and Bobbie Allred

Absent: Charles Ayres

Staff present: Virginia DeMumbrum

1. Call to Order: President Kittleson, called the meeting to order at 5:16 PM

2. Oath of Office was administered to Ray Veeder representing the City of Whitehall

3. Board Member Location Statements: The following board members stated their location while participating remotely; **Ruth Grenell** - Whitehall Township, Michigan; **Lynnette Johnson** - Fruitland Township, Michigan; **Norm Kittleson** - City of Muskegon, Michigan; **Annlyn McKenzie**, Fruitland Township, Michigan; **Ray Veeder** - City of Whitehall, Michigan; **Bobbie Allred** - Fruitland Township, Michigan and **Brian Hosticka** - City of Muskegon, Michigan;

4. Approval of the Consent Agenda:

Ruth Grenell moved and Brian Hosticka seconded. Motion carried.

- a. Agenda
- b. Minutes of the March 24, 2021 board meeting
- c. Treasurer's Report, April 2021
- d. Financial Statements
- e. Bills to be Paid
- f. Correspondence

5. Reports:

a. Director's Report:

See Director's Report separate

b. Policy/Personnel Committee: the Committee met to discuss wage changes.

c. Finance Committee: Brian met with Lynnette to help her acclimate to her new role as treasurer

d. Government Liaison Committee: Brian updated the board on various correspondence he's received about state-level happenings.

e. Board Development Committee: The board is currently at full membership and Ruth thanked Ray for being willing to serve.

6. Unfinished Business:

Committee Nominations assignments were determined:

Board Development: Ruth Grenell, Lynnette Johnson, Bobbie Allred

Finance: Lynnette Johnson, Ray Veeder and Brian Hosticka

Policy and Personnel: Annlyn McKenzie, Ruth Grenell and Bobbie Allred

Government Liaison: Brian Hosticka

Strategic Plan: Annlyn McKenzie, Ruth Grenell and Bobbie Allred

7. New Business:

a. Staff Wage Adjustments:

Motion by Ruth Grenell and seconded by Lynnette Johnson to accept both wage adjustment proposals. Motion carried.

b. Resolution 2021-05 Authorized Check Signers

Motion by Ray Veeder and seconded by Annlyn McKenzie to adopt the resolution for authorized check signers. Motion carried.

c. Open Meetings Act Procedures

Motion by Ruth Grenell and seconded by Lynnette Johnson to adopt the open meetings act procedures. Motion carried.

d. Resolution 2021-06 Assigned Equity Transfers

Motion by Ruth Grenell and seconded by Brian Hosticka to table this topic until the May meeting. Motion carried.

8. Correspondence:

Several notes that documented kudos from patrons were shared.

9. Public Comment: None

10. Adjournment:

President Kittleson adjourned the meeting at 6:02.

Next Meeting: May 26, 2021 at 5:15 PM

Respectfully submitted,

Annlyn McKenzie, Secretary April 22, 2021