

## **Mission Statement**

*The White Lake Community Library, as a cultural destination, will lead the community to the world's information and ideas and be the link for enrichment, entertainment and life-long learning.*

## **Minutes of the White Lake Community Library 2025 Budget Public Hearing and Library Board Meeting Held Wednesday November 20, 2024 at 5:15 pm**

Board Members Present: Annlyn McKenzie, Norm Kittleson, Ray Veeder, Ruth Grenell, Charles Ayres, Lynnette Johnson, Breann Fagan

Board Members Absent: Brian Hosticka,

Staff Present: Virginia DeMumbrum, Pam Osborn

### **Public Hearing on the 2025 Budget**

1. Opening of the Public Hearing - the public hearing was opened by Vice President McKenzie at 5:15pm
2. Public comment on the 2025 Operating Budget – none received
3. Closing of the Public Hearing - the public hearing was closed by Vice President McKenzie at 5:17pm

### **Board Business Meeting**

1. **Call to Order and Pledge of Allegiance** - the meeting was called to order by Vice President McKenzie at 5:17pm

2. **Approval of the Consent Agenda**

- a. Agenda
- b. Minutes of the October 30, 2024 board meeting
- c. Summary of the October 30, 2024 board retreat
- d. Treasurer's Report for October 2024
- e. Financial Statements for October 2024
- f. Bills to be Paid in the amount of \$10,178.75
- g. Correspondence – Community Foundation 3<sup>rd</sup> Quarter Statement, Kids' Food Basket note, Maggie Derby note

Motion by R. Grenell, seconded by R. Veeder, to approve the consent agenda. Motion carried.

3. **Reports**

- a. Director's Report - attached
- b. Policy/Personnel Committee – no report
- c. Finance Committee – no report
- d. Government Liaison Committee – Right to Read legislation update
- e. Board Development Committee – B. Fagan reappointed to a full term

**4. Unfinished Business - none**

**5. New Business**

- a. Resolution 2024-09, Copier Lease Agreement (roll call)

Motion by N. Kittleson, Second by B. Fagan, to approve the copier lease agreement with Office Machine Company. Motion carried.

Roll call vote:

YES: Annlyn McKenzie, Norm Kittleson, Ruth Grenell, Ray Veeder, Charles Ayres, Lynnette Johnson, Breann Fagan

NO: none

ABSENT: Brian Hosticka

- b. Resolution 2024-10, 2025 Budget Adoption (roll call)

Motion by B. Fagan, Second by R. Grenell, to approve the budget as presented. There was a brief discussion regarding the adequacy of the bottom line amount.

Roll call vote:

YES: Annlyn McKenzie, Norm Kittleson, Ruth Grenell, Ray Veeder, Charles Ayres, Lynnette Johnson, Breann Fagan

NO: none

ABSENT: Brian Hosticka

- c. Certificate of Deposit Maturing December 15<sup>th</sup>

Motion by R. Grenell, Second by B. Fagan to move the CD funds to the MI Class account.

Discussion: The board consensus was to limit the amount invested in MI Class to no more than one third of the library's liquid assets.

Motion carried.

- d. Resolution 2024-11, Employee Health Benefit Cost Option

Motion by N. Kittleson, Second by L. Johnson, to approve the resolution as written. Motion carried.

- 6. Public Comment** – Mayor Salter addressed the board, thanking them for their service to the library and the community and sharing positive feedback about the library he has heard from residents and visitors.

**7. Adjournment**

Motion by N. Kittleson, Second by R. Veeder, to adjourn at 5:59pm. Motion carried.

**Next Meeting: Wednesday, December 18 at 5:15 pm (note – 3<sup>rd</sup> Wednesday, not 4<sup>th</sup>)**